

MEEKER WATER DISTRICT
WATER SERVICE POLICY FOR LEAK ADJUSTMENT
(REVISED 11-4-04)
Exhibit "A"

The Meeker Water District Board has exclusive authority to approve or deny applications for an adjustment. All types of leaks shall be considered for adjustment upon application to the Board. Any customer to whom water is furnished through a meter will have a right to request an adjustment for loss of water from leaks. A pending application for adjustment does *not* excuse a customer from his/her financial obligation to the District. Customers shall be deemed eligible for consideration for adjustment for one leak in an eighteen-month period. Any further leak applications submitted within 18 months of the initial application date shall be considered at the discretion of the Board.

The following procedure shall be followed when applying for an adjustment:

- 1.) An application for adjustment form must be completed and signed in the presence of Notary Public. A Notary is available at the meeker office, should you elect to utilize the Notary Public at Meeker. Bring a photo I.D.
- 2.) Verification of a leak repair is required only when the cost to repair exceeds \$50.00. Invoices and receipts totaling over \$50.00 shall be attached to the leak application.
- 3.) The adjustment will be calculated by Meeker Water District office personnel as per the formula. (see formulas)
- 4.) If approved, a credit shall be issued to the customer's account for the approved amount.
- 5.) The customer shall be notified of the Board's determination, verbally or in writing, within 5 days of the determination.
- 6.) The customer *must* be present at the Board meeting in order for an application to be eligible for consideration. The customer must submit a notarized application for adjustment with verification, if applicable.
- 7.) **Before an adjustment is applied, the customer is responsible for \$200.00.**

The following criteria will be used to calculate the leak adjustments:

EXAMPLES OF TYPES OF LEAKS:

- I. Hidden leaks – Underground leaks, pipes broken in walls, or any type of leak which could not be detected until the high bill was received.
- II. Miscellaneous leaks – Broken faucets in yard, broken pipes on exterior of house.

FORMULAS:

- I. HIDDEN LEAKS: The adjustment will be rendered for not more than two months. The adjustment will be applied to the first two months involving high usage. The water adjustment will be rendered at a rate equal to one hundred percent of the difference between the previous three month average consumption and the consumption being adjusted.
- II. MISCELLANEOUS LEAKS: The adjustment will be rendered for not more than one month. The adjustment shall be applied to the first month involving high usage. The adjustment shall be rendered at the rate equal to one hundred percent of the difference between the previous three months average consumption and the consumption being adjusted.

APPLICATION FOR
MISCELLANEOUS LEAK ADJUSTMENT
MEEKER WATER DISTRICT

Date: _____

Acct # _____

Customer Name: _____

Customer Address: _____

Customer Phone #: _____

I hereby apply for an adjustment to my account. I suggest I should qualify for the adjustment for

The adjustment for the following reason: _____

Charge Category: Late Charge _____ Water _____ Both _____

I understand a pending application for adjustment does *not* excuse my financial obligation to Meeker Water District. I certify by affixing my signature, the foregoing statements are true and correct.

Signature _____

Sworn and subscribed to me this

_____ day of _____ 20____.

(Seal)

Notary Public
State of Texas